

TRAFFORD COUNCIL

Report to: Scrutiny Committee
Date: 3 October 2018
Report for: Information
Report of: Chair of Scrutiny Committee

Report Title

Overview Report

Purpose

This report provides information on the following:

- Work Programme
- Task & Finish Groups
- Recommendation Tracker
- Summary of Executive Decisions

Recommendations

That the report be noted.

Contact person for access to background papers and further information:

Name: Chris Gaffey, Democratic & Scrutiny Officer.
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1. Work Programme

Wednesday 4 July 2018 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall				
<i>Report submission deadline – midday Tuesday 26 June 2018</i>				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments
Executive's Response to the Task & Finish Group Review of the Council's Scrutiny Processes	The Executive are to provide a response to the Committee's Task and Finish Group report following a review of the Council's Scrutiny Function, which was presented to the Executive at their meeting on 19 March 2018.	Cllr M Freeman - Executive Member for Constitutional Reform and Resident Engagement	Peter Forrester	The Majority of recommendations have been accepted and are to be considered for adoption by the Constitutional Working Group.
Public Engagement with Scrutiny	The Executive Member for Constitutional Reform and Resident Engagement would lead a discussion on public engagement with Scrutiny.	Cllr M Freeman - Executive Member for Constitutional Reform and Resident Engagement	Peter Forrester	In principle support for webcasting / broadcasting and will be explored further by the Constitutional Working Group
Greater Manchester Strategy Implementation Plan and Current Performance Dashboard	The Executive Member for Equalities and Partnerships would provide an update on the development of the two year Greater Manchester Strategy Implementation Plan, along with a copy of the GMS performance dashboard.	Cllr C Hynes - The Executive Member for Equalities and Partnerships	N/A	The matter is to be discussed at the Scrutiny Chairs meeting with the Leader of the Council to see how it can be taken forward.
ADP Report (2017/18 Quarter Four)	A report providing a summary of performance against the Council's Annual Delivery Plan, 2017/18,	Cllr M Freeman - Executive Member for Constitutional	Peter Forrester	Performance noted and concerns raised about: sickness absence; litter; and delayed

	covering the period 1 January to 31 March 2018.	Reform and Resident Engagement		transfers of care (adult social care).
Work Programme	A report detailing the Committee's proposed work programme for the year.	N/A - Report of the Scrutiny Committee Chairman	Chris Gaffey	Noted the work programme and the prioritisation being given to the Task & Finish Group Review of the Amey Contract.

Wednesday 3 October 2018 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall

Report submission deadline – midday on Tuesday 25 September 2018

Item	Information	Executive Member(s)	Lead Officer(s)	Comments
2019/20 Budget Gap and Assumptions	An update on the 2019/20 Budget Gap and the assumptions behind this to be provided to the Committee.	Cllr M Cordingley - Finance	Nikki Bishop	This was due to be the Budget Presentation. The formal budget will presented for the first time at the Executive meeting on 15 October, therefore it would not be not possible present at this meeting. The Budget presentation to Scrutiny will now be delivered at the November meeting.
Progress against the financial risks Identified as part of the 2018/19 Budget Scrutiny process	As part of the 2018/19 Budget Scrutiny process, the Committee were provided a list of the proposed savings / income generation and the risks associated with achieving these. The Committee would like an update on progress against these.	Cllr M Cordingley - Finance	Nikki Bishop	

Executive's Response to the Task & Finish Group Review of the Council's CRM System	The Executive are to provide a response to the Committee's Task and Finish Group report following a review of the Council's CRM system, which was presented to the Executive at their meeting on 29 January 2018.	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre	
2017/18 Ombudsman Report	The Committee receives the annual report on Ombudsman complaints for information.	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre	
Fire Safety in High Rise Tower Blocks - Update	To provide an update on safety in high rise tower blocks in Trafford. The last update was provided in March 2018.	Councillor Kevin Procter – Communities and Housing	Richard Roe	Section 2.7 of the report presented to the Committee in March 2018 states: <i>The works to the tower blocks is anticipated to be completed by autumn 2018, subject to the availability of the replacement panels.</i>
Reducing Single Use Plastic in Trafford	An amended Council motion relating to reducing single use plastic was agreed at full Council on 25 July. The motion recommended that this proposal be referred to Scrutiny for their input on delivery.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe	
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A - Report of the Scrutiny Committee Chairman	Chris Gaffey	

Wednesday 7 November 2018 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall*Report submission deadline – midday on Tuesday 30 October*

Item	Information	Executive Member(s)	Lead Officer(s)	Comments
2019/20 Budget Presentation by the Leader of the Council	The Leader to provide a presentation on the draft budget proposals, including the Draft Medium Term Financial Plan (MTFP) and plans for the consultation process	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	Rescheduled from 3 October meeting.
Scrutiny Task & Finish Group Review of the One Trafford Partnership	A report of the Task & Finish Group formed to conduct a review of the One Trafford Partnership. The report will set out the Group's findings along with their recommendations to the Executive.	N/A – Report of the Scrutiny Committee Chairman	Chris Gaffey	
Clean Air Plan (GM)	The plan is to be approved by all Greater Manchester Authorities by end of 2018. Ultimately it is to be approved by Council on 28 November 2018 but before then it's intended to go to Executive on 26 November. It is then proposed that the report and possibly a presentation go to the Scrutiny Committee on 3 October.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe	Rescheduled from October meeting.
Investment Strategy	To receive an update on the Investment Strategy	Councillor James Wright – Investment, Regeneration and Strategic Planning	Jane Le Fevre Richard Roe	Last update provided to the Committee in September 2017. Rescheduled from October meeting.

Constitution Working Group Report	A report of the Constitution Working Group setting out the proposed changes agreed by the Group. The report will also be referred to the Standards Committee and the Executive, before being considered by full Council on 28 November 2018.	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre Peter Forrester	
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Chris Gaffey	

Budget Scrutiny

Two Budget Scrutiny sessions have been scheduled for 4 December and 6 December 2018.

Wednesday 9 January 2019 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall				
<i>Report submission deadline – midday on Thursday 20 December 2018</i>				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments
2019/20 Budget Scrutiny Report	A report produced by the Scrutiny Committee providing its recommendations on the 2019/20 Budget Proposals.	N/A – Report of the Scrutiny Committee	Peter Forrester	
Traffic Regulation Orders	A report to provide an update on Traffic Regulation Orders in Trafford.	Councillor Stephen Adshead – Environment, Air Quality and Climate Change	Richard Roe	
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Chris Gaffey	

Wednesday 13 March 2019 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall				
<i>Report submission deadline – midday on Tuesday 5 March 2019</i>				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments
Executive Response to the 2019/20 Budget Scrutiny Report	A report providing a response to the recommendations made by the Scrutiny Committee as part of the 2019/20 Budget Scrutiny process.	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	

Social Investment Framework – Trafford Housing Trust	A report providing a further update on the arrangements for Trafford Housing Trust's Social Investment Framework.	Councillor Kevin Procter – Communities and Housing	Richard Roe	Following an update at the Scrutiny Committee meeting in March 2018, it was agreed that a further update be brought to the Committee to provide a progress update.
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Chris Gaffey	

Items to be scheduled				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments
2018/19 ADP	To receive the proposed 2018/19 Annual Delivery Plan for any comments	Cllr Freeman - Constitutional Reform and Resident Engagement	Jane Le Fevre	The format of the 2018/19 ADP is still under consideration and will be brought to the Committee once it has been agreed.

2. Task & Finish Groups

Topic	Information	Members	Status
One Trafford Partnership Review	The Committee have agreed to conduct a Task & Finish Group review of the One Trafford Partnership.	Cllrs Acton (Chairman), Bowker, Boyes, Coupe, Longden, Shaw, Thomas and Williams.	Ongoing.
Affordable Housing in Trafford	This has been identified as a possible area of focus for a Task & Finish Group review.	N/A	Exploratory work underway. Scrutiny Members have been provided with a copy of Trafford's current Housing Strategy for 2018-2023 and will discuss this as a possible Task & Finish Group item during the 3 October meeting.
Review of the Council's Budget Scrutiny Process (as raised in the 2018/19 Budget Scrutiny report)	This has been identified as an area for review in previous Budget Scrutiny reports.	N/A	Not started.

3. Recommendation Tracker

Task & Finish Group Review of the Council's CRM System (Presented to the Executive on 29 January 2018)

Scrutiny Recommendation	Executive Response
Recommendation 1 – That the Executive Member for Highways, Parks and Environmental Services continues to work closely with Amey on improving the interface between Amey systems and the Council's CRM system to ensure residents and Members have an effective portal for reporting incidents, as well as ensuring that performance reporting is as accurate as possible.	Awaiting Executive Response – Expected to be presented at the Scrutiny Committee meeting on 3 October 2018.
Recommendation 2 – That the Executive consider conducting a review the Council's procurement process for large IT projects to ascertain whether any lessons can be learned following the procurement of the CRM system.	Awaiting Executive Response – Expected to be presented at the Scrutiny Committee meeting on 3 October 2018.
Recommendation 3 – That a further update on the CRM's implementation be provided to Scrutiny in due course, reporting on progress against the timeline.	Awaiting Executive Response – Expected to be presented at the Scrutiny Committee meeting on 3 October 2018.

Task & Finish Group Review of the Council's Scrutiny Function (Presented to the Executive on 28 March 2018)

The following recommendations were recently considered by the Constitution Working Group. The Group agreed with the Executive responses listed below. However, it was noted that recommendation 4 should be more explicit in ensuring that a verbal update could be provided in conjunction with any written Scrutiny report presented to Council.

Scrutiny Recommendation	Executive Response
Recommendation 1 – That the Member Development Steering Group create a Scrutiny Member Induction, Training and Engagement Programme, and that Scrutiny Members are encouraged to take advantage of this.	Accept the recommendation.
Recommendation 2 – That the role of Statutory Scrutiny Officer be highlighted in the Council's Constitution along with the other main designated Council Officers (the Head of Paid Service, Monitoring Officer and the Statutory Chief Finance Officer).	Do not accept the recommendation. The role is included in the Constitution and it is clear who the Statutory Scrutiny Officer is. There are other statutory roles set out in the Constitution including the Director of Adults, Director of Children's and Director of Public Health. The three roles set out are the ones with statutory protections and it is not appropriate to include this role in this
Recommendation 3 – That the annual Scrutiny report includes a review of the Council's Scrutiny process, assessing how it has performed over the year and identifying any areas of weakness that require improvement and the work carried out by the Statutory Scrutiny Officer to rectify them.	Accept the recommendation. The Scrutiny Committees will be asked to consider this and this will be included in the Annual Scrutiny report.
Recommendation 4 – That a regular Scrutiny report replaces the verbal update on the full Council agenda, confirming the work of Scrutiny over the period, including any formal	Accept the recommendation

recommendations made by Scrutiny to the Executive (where applicable) and the Executive's formal response(s) to these recommendations.	
Recommendation 5 – That the Scrutiny Chairs and Vice Chairs work with Democratic Services to create a more clearly defined programme for Scrutiny's expected activities over a municipal year.	Accept the recommendation.
Recommendation 6 – That the Executive acknowledges that Scrutiny has an automatic 'need to know' status, and supports its request that it be provided with the appropriate information in a timely fashion when this is requested.	Accept the recommendation
Recommendation 7 – That the Council support Scrutiny's request that all items considered at Scrutiny Committee meetings be presented in the form of a written report and that the report contains performance data to show current performance and trends, unless stated otherwise.	Accept the recommendation. This will require a change in approach in some cases as presentations are used. Performance information will also need to be provided which is a significant change for some Officers.
Recommendation 8 – That Trafford's representatives on the GMCA Scrutiny Committees provide periodic updates to Trafford's Scrutiny Committee on any relevant information.	Accept the recommendation

<p>Recommendation 9 – That the Scrutiny Chairs meet with the Leader at the beginning of the municipal year to discuss any emerging issues / topics that the Committees may want to consider.</p>	<p>Accept the recommendation</p>
<p>Recommendation 10 – That an annual review of the resources required to support Scrutiny be conducted by the Statutory Scrutiny Officer, and included as part of the annual report to Council.</p>	<p>Accept the recommendation</p>
<p>Recommendation 11 – That a budget be made available to Scrutiny for the hiring of external experts when necessary.</p>	<p>This will need to be considered as part of the annual budget making process.</p>
<p>Recommendation 12 – That Trafford commits to webcasting its Scrutiny meetings to increase Scrutiny’s visibility to Trafford residents and boost public engagement.</p>	<p>Accept the recommendation</p>
<p>Recommendation 13 – That Trafford’s dedicated Scrutiny Twitter profile be better utilised, providing followers of the account with information regarding Scrutiny Committee meetings and reviews.</p>	<p>Accept the recommendation</p>

4. Executive Decisions

SUMMARY OF DECISIONS
28 MAY – 18 SEPTEMBER 2018

<u>Decision Reference</u>	<u>Subject Area for Decision</u>	<u>Date of decision</u>	<u>Decision Taker</u>
<u>IO331304</u>	Stretford Cycleway - Proposed Cycle Improvements, Restrictions and Mandatory Cycle Lanes: Consideration of Objections	18 Sept 2018	Executive Member for Environment, Air Quality and Climate Change
<u>IO331303</u>	Proposal to Consult on Adult Social Care Policy Changes	17 Sept 2018	Executive
<u>IO33132</u>	Sale Town Centre - Public Realm and Movement Strategy	17 Sept 2018	Executive
<u>IO33131</u>	Trafford Affordable Housing Fund	17 Sept 2018	Executive
<u>IO33130</u>	Student Accommodation	17 Sept 2018	Executive
<u>IO33129</u>	Cornhill Avenue, Urmston - Proposed One Way Traffic Regulation Order and Gap Close on Moorside Road - Consideration Of Objections	22 Aug 2018	Executive Member for Environment, Air Quality and Climate Change

I033125	Approval to Consult on Changes to the Templemoor and Worthington Catchment Areas	14 Aug 2018	Executive Member for Children's Services
I033124	Rye Bank Road, Firwood - Additional Event Day Restrictions -Consideration of Objections	9 Aug 2018	Executive Member for Environment, Air Quality and Climate Change
I033120	Ridgeway Road, Timperley	8 Aug 2018	Director of One Trafford Partnership
I033119	Colley Street, Gorse Hill, Stretford - Proposal to introduce 3 Disabled Residents' Permit Parking Spaces	8 Aug 2018	Director of One Trafford Partnership
I032988	Draft Housing Allocations Policy 2018	2 Aug 2018	Executive Member for Communities and Housing
I033118	Ashley Road and Marlborough Road, Altrincham	23 Jul 2018	Director of One Trafford Partnership
I032761	Scrutiny Review of Young People's Wellbeing	23 Jul 2018	Executive
I032786	Council Tax Support Scheme For 2018/19 - Proposed Changes To Increase Support To Low Income Households	23 Jul 2018	Executive
I032785	High Needs Budget 2018/19 To 2020/21	23 Jul 2018	Executive

I032783	Star Procurement Collaboration And Executive Joint Committee	23 Jul 2018	Executive
I032776	Residents' Parking Schemes Programme 2018/19 And 2019/20	23 Jul 2018	Executive
I032775	Corporate Landlord Capital Programme 2018/19	23 Jul 2018	Executive
I033117	Mersey Road Area, Sale - Proposed Residents' Permit Parking Scheme and Associated New and Amended Waiting and Loading/Unloading Restrictions	19 Jul 2018	Director of One Trafford Partnership
I033116	Wingfield Street, Gorse Hill, Stretford - Proposed Disabled Residents' Permit Parking Space	16 Jul 2018	Director of One Trafford Partnership
I032605	Brown Street, Hale	5 Jul 2018	Executive Member for Investment, Regeneration and Strategic Planning
I032788	Manchester Airport - Strategic Investment - Shareholder Loans	4 Jul 2018	Acting Chief Executive
I031871	Appointments Made By The Executive To Outside, Independent And Executive Bodies	25 Jun 2018	Executive

I031854	Budget Monitoring 2017/18 - Period 12 Outturn (April 2017 To March 2018)	25 Jun 2018	Executive
I031869	Trafford Local Plan: Commencement And Regulation 18 - Issues Paper Consultation	25 Jun 2018	Executive
I031866	Clarendon House, 24 Stamford New Road, Altrincham	25 Jun 2018	Executive
I031865	Trafford Housing Strategy And Draft Action Plan 2018-2023	25 Jun 2018	Executive
I031828	Children, Families and Wellbeing All Age Travel Assistance Policy 2018/19	30 May 2018	Leader of the Council

Information on past Executive decisions can be found at <http://www.trafford.gov.uk/about-your-council/councillors-and-committees/councillors-and-committees.aspx>